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Duties of a Household Manager by [James Blee](#)

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Woman in the family is certainly the head of the home affairs. There is nothing that goes out the boundary of what she can do and needs to do. For anything and everything, she is expected to perform the duty, be it looking after kids, kitchen work, shopping, cleaning, laundry and errands. When it comes to high-profile homes, such a duty is taken over by a household manager. The need for such a position arises with the extensive activities that take place in the family. In such families, the wife will not be able to manage everything. Mostly it happens that in such families, the wife will be busy with other affairs and hence the need for a manager to run the house.

The duties of a manager are many and s/he running the show needs to be master of almost everything. Saying which, the primary duty of a household manager is to supervise. He needs to coordinate with many departments, be it the chef, house cleaner, house cleaning, nanny or the like. With such a role, his responsibilities are also of top priority.

If it is a function that happens in the house, the household manager is expected plan the special event and check upon the finer details. He should ensure that guests are served well.. If it is for an outdoor trip, the household manager is to book tickets, check for accommodation, go through the travel itinerary and the like.

Since, the manager is in-charge of everything that happens in the family affairs, if s/he is not a capable hand things could go awfully wrong and can create disharmony amongst the staff working for the family.

Hence, the selection of a household manger is to done diligently, so that it does not end up ruining the sanctity in the family.

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