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SharePoint services from Microsoft have helped establishments to build, configure as well as maintain services in a seamless fashion. Microsoft SharePoint is held as an ideal platform that paves way for customized information sharing, where establishments can also make diligent use of SharePoint migration from the previous SharePoint installation to that of the newer version. But, before indulging in the SharePoint Migration process, organizations should offer their focal attention on some of the prime elements that can impact the migration process.

Weigh the need for migration

Prior to getting into the act of SharePoint migration, an organization should weight the quantifiable benefits out of the migration process. In simple terms, an organization has to come with a business case that argues in favor of the of the SharePoint migration process, and enlist all the benefits that can be derived out of the migration process, to make the most out of the SharePoint migration. Most importantly, the SharePoint migration should offer great value for an organization.

Identify the migration scope

When an organization has decided that SharePoint Migration is going to yield fruitful results, it has to recognize as well as prioritize the migration details. The organization should decide if it is going to be a radical change or a change that gets done in phased manner, as the organization should also decide upon the sources that need to be migrated, before getting initiated with the SharePoint migration process. Moreover, the scalability of the current technical infrastructure has to be weighed before the SharePoint migration process is carried out. By identifying the scope, prioritizing and allocating budget for the SharePoint migration process gets done easily and effectively.

Distribute needed personnel and budget

The organization that wants the SharePoint migration process to be done in a smooth fashion should distribute the required staff and budget to carry out the migration process. The establishment should ponder on several features like priorities and technical investments among the other features to come up with a realistic allocation of budget and personnel needed to carry out the SharePoint migration process.

Build up migration schedule

In the process related to SharePoint Migration, an organization should take efforts to come up with the migration schedule. The organization has to make sure to identify the tasks, relevant resources and dependencies before the SharePoint migration process is carried out.

Plan well

Without proper planning, the SharePoint migration process cannot be accomplished properly, where right planning can make sure that all the necessary elements are put in place to carry out the SharePoint migration process without any hitches.

Before planning to carry out the SharePoint migration, an organization has to look into relevant features of the migration process to accomplish a hassle-free migration process.

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