How Collaboration Software is Better Than Emails by John Nash

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Collaboration software is a simple solution for employees to manage or complete their tasks and projects within the time limit. Employees mostly prefer to use emails to collaborating with their clients regarding the project issues and requirements. To start the work they have to wait for the reply of those emails and only when they get an reply from their client then they are able to start the work. This process is very time consuming and less productive mechanism. As the collaboration software came in to the market, now people prefer to use this tool rather than sending emails for their work. This tool saves lots of their time and can also increase their productivity. With collaboration software all your teams, clients and projects stay in one central place and here you are able to access all the projects details, discussions, check milestones, deadlines & to-do lists, chat with your clients and team members and assign task to your team members.

If you use emails for communication, then it may create lots of mess and lead to unsatisfactory results. Suppose you have good amount of team members, clients and projects, and you are using emails for managing all your projects, then it will definitely create lots of misunderstanding. With this your inbox becomes a garbage collector for every type of communication. Result of using emails for managing clients, teams and projects are creating lots of confusion, and that surely is a big problem. The confusion might be like which client sent what and when, who you forwarded it to, forgot to send email and reply to your client. Also, if someone leaves your company, then you have to send all the previous emails to your new employee to explaining the whole project status. And this situation creates lots of mess, and become difficult for the new employee to understand it. In this case, if you use collaboration tool then all your data is placed in a central place and everyone can see the details and start their work without any delaying and also without any confusion.

With the help of this tool you can assign projects to your team members, team lead and set deadline for any of the task and project also. In this tool all projects are manages in a proper manner, so there is no chance for the confusion. Also clients can post their messages or comments which they want to post and assign to any team members. You can discuss all your projects in this central hub. Also you can chat with your team members and clients if you want to confirm immediately, so need not to send email and wait for long time. Also, all the project conversations are stored in a central place without file size restrictions and everyone being notified automatically. Here updates will not reach spam and no chance for the attachment size to hinder you getting the updates. This will help you to complete all your projects on time without any confusion and this also helps to maintain your trust upon your clients.

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ProofHub is an a online collaboration tool where you can handle everything in one central place. With this a collaboration tool you need not to use emails for managing your projects.

Article Keywords:
Collaboration software, collaboration tool, online collaboration tool

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