Article published on February 8th 2012 | Software

Billing is a very important & is a tedious activity for a lawyer. Introducing the legal billing software to make the process systematic and finish early. Billing affair differs from firm to firm. They follow the guidelines of the state ethics and complete the billing process.

The legal time and billing software helps in sorting the bills and financial process in a systematic method. It saves time and with the advanced computerized technology & reduces the manual effort. Most lawyers usually operate on an hourly billing model. However, as clients grow the work load increases. A legal time and billing software is just what a busy lawyer needs to remain up to date on the accounts side without losing focus of his practice.

Other lawyers work on a permanent fee basis, in spite of the number of hours or days are involved in solving the case, with incidental expenses charged separately as they crop up with the progress of the case. In such cases too the law office billing software proves invaluable, keeping the fee separate from the various expenses that are all accounted separately. A lawyer can easily generate reports and print these for his and his client's convenience and for transparency in dealings.

Attorney time billing software:

To get the legal billing on time and proper tracking can be done with the Attorney time billing software. Other important functions of this software include;

â€¢ Client Advances: For retainer-based matters, the client retainer function handles client funds you receive prior to commencement of legal services.

â€¢ Billable Time Tracking: One or more lawyers and support staff in a firm typically work on a case. A billable time tracking function allows you to track billable time spent by each employee who works on a legal matter on any given day or week.

â€¢ Expense Tracking: A typical legal case incurs direct expenses such as court fees, witness fees, travel related expenses, etc. The expense tracking function allows you to record expenses for each legal matter as the expense are incurred.

â€¢ Bill Preparation: This function produces a variety of bill types (hourly, fixed fee, contingency, etc.) at a pre-determined interval, such as weekly or monthly.

â€¢ Payments Received: The payment function allows invoices to be paid from either client advances or newly received funds.

â€¢ Collection Support: This function auto-generates reminder letters for overdue invoices and supports your firmâ€™s collection activities for delinquent accounts.

â€¢ Reports: The reports function produces a variety of reports for the purpose of administration, accounting, tracking billable time, bank reconciliation's, etc.

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A comprehensive guide for law firms to understand, evaluate and select proper attorney billing software, a law firm billing software, legal billing and accounting software, a law office billing software, a legal billing software.

Article Keywords:
legal billing software, legal time and billing software, law office billing software, Attorney time billing software

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