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Part-time study at the university is a mode provided for those who, for reasons of work, family, personal or other, cannot pursue a career or graduate school full time. Also eligible for this type of disability or to show a situation considered extraordinary. However, before choosing this method, one must know what the part-time enrollment, the number of compulsory credits, what requirements must be met and the obligation to submit documentation supporting part-time enrollment.

The part-time studies in the university are a solution for students who, for reasons of work, family, personal or other cannot engage in full-time studies. Each registration specifies the characteristics of the current course. This means that students have to renew each semester the mode of study which will benefit with a full or part time. The choice will be specified prior to enrollment in the same or later, according to the rules of each university.

Often students do regular tuition and are in need of change after part-time mode, you can do if they meet the requirements to qualify for this model. This is true in the case of freshmen as in the case of students who were ineligible to start the registration process, but are affected by one of the justifications considered.

A highlight in the part-time studies is the number of credits. Because fewer subjects are studied, ECTS credits (European Credit Transfer System, European System of Credit Transfer) from which the student is enrolled are also less, although each center provides the minimum and maximum. In general, a part-time academic course counts as half-year.

The Bologna Plan recognizes this modality, which already contained in Royal Decree 1393/2007 on official university. This document provides for the possibility that students are studying part-time and provides that, for this, they require a minimum number of ECTS credits per semester to allow this option. Moreover, the Bologna plan reduces mandatory classroom hours and extending the hours of study, projects and exercises that make students to combine their studies with other activities.

Requirements to enroll part-time :

1. Having children under three years.
2. Working during the course a minimum period established by the university.
3. Having a disability physical, mental or sensory equal to or greater than 33%.
4. Be over 45 years.
5. Be under the care of dependents.
6. Perform work of student representation, of cooperation and volunteerism.
7. Be considered a victim of acts of terrorism or violence against women.
8. Having the reputation of elite athletes and high performance.
9. Be included in an agreement signed with other universities that consider this situation to ensure the mobility of students.

10. Having financial difficulties to continue their studies, or unforeseen supervening causes.
11. Be enrolled full-time while in college or other higher outside the university.
12. Being an elected member or representative of the citizens of any public administration.

These conditions are repeated in most centers that provide part-time studies, as well quota reserved for persons over 25 years.

In the case of the University of Cordoba , all studies maintain a minimum of 5% for part-time enrollments, although the degrees in which not cover 100% of the positions offered, "the Central Board may waive the justification of reasons. " Thus, the registration request is automatically accepted, according to the center.

The University of Salamanca also reserves a minimum quota of 5% in all courses with limited places and clarifies that, received a higher percentage of applications, the body responsible for resolving them will decide the award, which in no case exceed 10% of vacancies. This limit does not take into account whether there are vacancies in full time mode.

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