Employee Time Clock â€“ Efficient Time Managers

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Employee Time clock is a mechanical device used to record employee work hours. The attendance system is a variation of this. It is an electronic device and performs the same function. However, it goes one step further and also records the number of hours spent at lunch, hours spent on vacations or even on short leaves. Therefore it helps an organization to record the hours spent at work as well as the number of hours the employee does not spend at work. The other variations of the time clock include the basic time clock, self calculating time clock, time and date stamps time clock, and software based time and attendance systems.

The traditional employee time clock was a mechanical device. Technology has assimilated its benefits into an electronic device such as the software based attendance system. It helps to minimize deliberate manipulation and is a secure and safe method of acquiring required information. It eliminates the possibility of any form of errors in the records be it owing to the illegibility of the transcription or wrong interpretation of the transcriptions. Moreover, the attendance systems are fully automated and eliminate any manual interference and hence ensure full compliance with labor regulations.

Attendance systems provide multiple modes of data input. The options include magnetic stripe cards, barcode badges, and even biometrics. This is backed by appropriate softwares and in most organizations is integrated with the HR department and the payroll system. This however tends to increase the cost involved in installing one. As a result, such systems are usually installed in large organizations who are equipped to bear its high cost. A time clock has evolved over the years and has emerged as the best and the most effective way to gauge employee working hours.

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