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Keeping a track of employeesâ€™ attendance is an essential part of every business house. To have fool proof and efficient attendance systems is, therefore, a top priority of all companies. There are a variety of time recorders available today. What you need is a few clocking machines, placed at different entries and exits to an office, factory or any other place of work. You then need a time card or clock card for each employee. Every time employees enter or exit their place of work, they insert their time cards or clock cards in particular slots provided in one of the clocking machines placed at the entrance / exit. The time recording systems are such that an accurate record is maintained, which at the end of the week or month, is required for calculation of the attendance records for payment of their wages.

With the advances in technology, you can get highly sophisticated electronic clock machines. The latest is a biometric time clock, which is a PC linked time recorder. Technology, in fact, plays a huge role in all types of time attendance systems. The more sophisticated the time and attendance systems, the less likelihood of them being outsmarted by the employees.

All time attendance systems require consumables, such as time cards and clock cards, printing cartridges, ink refills, etc. Time clock cards are printed with different columns, depending on the purpose for which they are to be used â€“ simple time recorders, job cost cards, cards that are used to calculate the hours worked, over time duties done, late coming, early going, etc. In fact, clocking systems today need to be able to provide an essential MIS tool, which would enable employers save huge cots by penalizing their truant employees.

Attendance clocks and time clocks have become part and parcel all across the world, now that corporate houses have recognized the value of professionally designed time & attendance systems. Clocking machines, time recording systems, time attendance systems are just different names for attendance systems. At the end of the day, attendance systems, by whatever name you call them, have to do the job â€“ professionally and efficiently.

If you are looking for time & attendance systems, there are a number of internet and mobile web sites. Just put in a search for time recording systems or clocking systems or simply attendance systems. You will be surprised with the results!

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